



## Fort Knox Spouses and Community Club

Scholarship Committee  
P.O. Box 177  
Fort Knox, Kentucky 40121  
2021-2022 HIGH SCHOOL SCHOLARSHIP APPLICATION

Dear Applicant:

### 1. General

The Fort Knox Spouses and Community Club Scholarship Program acknowledges and rewards outstanding academic achievement and community involvement. Financial assistance for study at higher learning institutions is available to eligible applicants who are dependents of United States military members of any rank. The program consists of three organizations, The Fort Knox Spouses and Community Club (FKSCC), the Kentucky Bluegrass Sergeants Major Association (KBSMA) and the First Command Educational Foundation (FCEF), which work together to provide these scholarships to eligible students. Scholarship awards will be presented to local graduating military dependent high school seniors and local military spouses.

**All applications must be postmarked no later than March 1, 2022.  
Hand delivered applications will NOT be accepted.**

Use the provided checklist at the end of the packet to guide you through the application process. If you have any questions, please contact the Scholarship Chair at [scholarships@fortknoxsc.com](mailto:scholarships@fortknoxsc.com).

Thank you and good luck!

### 2. Eligibility.

A. The applicant must be one of the following:

- 1) The dependent child of an Active Duty/AGR (Active Guard/Reserve) U.S. military sponsor assigned or attached to Fort Knox.
- 2) The dependent child of a deceased or retired member of the U.S. Military Forces residing in the Fort Knox area.\*
- 3) A child residing in the Fort Knox area\* who is the dependent of an Active Duty/AGR U.S. military sponsor.

\* Fort Knox area = Fort Knox Housing, Hardin, Meade, or Bullitt counties.

B. All applicants must be high school graduates of the current academic year, as

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indicated by the following:

- 1) Hold a high school equivalency certificate.
  - 2) Graduate before the end of the year in which the scholarship is awarded.
  - 3) Graduate an accredited home school program of the year the scholarship is awarded.
- C. The applicant must be accepted by an accredited institution of higher learning (e.g., college, vocational, or correspondence) or expect to be accepted by such an institution for their first Undergraduate Degree.
- D. The applicant must possess a valid U.S. military identification card.

### **3. Procedures.**

- A. In order to be considered by the selection committee, applicants must complete all application requirements and submit all requirements by mail.
- B. All properly submitted applications are reviewed and evaluated by the Scholarship Committee in accordance with the organization's constitution and by-laws. All materials submitted remain confidential.
- C. Scholarship awards shall be based upon the following criteria: scholastic ability, extracurricular activities, service and citizenship activities, work experience, and a personal essay. Financial need is not considered.
- D. Sponsored scholarships from FKSCC's partnering organizations may have additional requirements for funds disbursement along with varying forfeiture dates.

### **4. Scholarship Awards.**

- A. **Funds will become available by August 15 and must be claimed no later than October 31, 2022.** Any FKSCC scholarships not claimed by October 31, 2022, will be forfeited, and the funds will revert back to the FKSCC Scholarship Program.
- B. Scholarships awarded must be used during the school year immediately following receipt.
- C. The Scholarship Committee will award funds directly to the institution of higher learning (not to the individual recipient) in the recipient's name upon verification of registration.
- D. Scholarship selections are made in March. Scholarship recipients will be notified no later than the end of April. At this time, recipients will be told which scholarship (FKSCC, FCEF, or KBSMA) they will receive.
- E. Scholarship Certificates will be presented at the student's award night at his/her high school.

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**5. General Instructions**

- A. Using the checklist at the end of the packet, it is the applicant's responsibility to ensure that a completed packet is submitted.
- B. The application is in a PDF fillable format, however you may print and complete the application by hand. Please use black ink and print legibly. Essays must be typed, regardless of how the application is filled out.
- C. Do not modify or expand the forms. You are limited to the space provided.
- D. Include the applicant's last 4 numbers of social security number on all application paperwork.
- E. Do not submit any of the following documents: resumes, copies of awards, or diplomas. Provide ONLY the information requested.
- F. For more information, please direct inquiries by email to [scholarships@fortknoxsc.com](mailto:scholarships@fortknoxsc.com).

**6. Mailing Instructions**

- A. Application packet items **must be postmarked by March 1, 2002.**
- B. Ensure the packet is mailed with sufficient postage. Postage-due mail will not be accepted and will be returned to the Post Office.
- C. Hand delivered applications will not be accepted.
- D. Mail ALL application documents listed on the checklist to:

**FKSCC Scholarships Chair  
P.O. Box 177  
Fort Knox, KY 40121**

# Fort Knox Spouses and Community Club

Scholarship Committee  
P.O. Box 177  
Fort Knox, Kentucky 40121

## STUDENT DATA SHEET

### APPLICANT/STUDENT'S INFORMATION

1. Name of Student (First, MI, Last): \_\_\_\_\_
2. Social Security Number (only last 4 numbers): \_\_\_\_\_
3. Date of Birth (Day/Month/Year): \_\_\_\_\_
4. Address  
Street (& APT#): \_\_\_\_\_  
City: \_\_\_\_\_  
County: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_
5. Phone: \_\_\_\_\_
6. Email: \_\_\_\_\_
7. Name of School Currently Attending: \_\_\_\_\_

### MILITARY SPONSOR'S INFORMATION

1. Name (First, MI, Last): \_\_\_\_\_
2. Full Unit (company/battalion/brigade/HQs): \_\_\_\_\_
3. Status (select one):  
 Active Duty/AGR     Retired     Deceased

### PREFERRED PARENT CONTACT INFORMATION

1. Name: \_\_\_\_\_
2. Address (if same as above, check here:  and proceed to #3)  
Street (& APT#): \_\_\_\_\_  
City: \_\_\_\_\_  
County: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_
3. Home or Work Phone: \_\_\_\_\_
4. Cell Phone: \_\_\_\_\_
5. Email: \_\_\_\_\_

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Last 4 SSN: \_\_\_\_\_

**VERIFICATION OF STUDENT ELIGIBILITY**

The applicant must possess a valid and current U.S. military identification card or proof of active DEERS enrollment.

Please have your school counselor check the following on your military ID and then sign that the ID meets the required criteria. Include this page in your mailed application packet.

Name of Applicant/Student: \_\_\_\_\_

Military ID is not expired

Military ID belongs to the student applicant

School Counselor Contact Information (phone number): \_\_\_\_\_

School Counselor Name (printed): \_\_\_\_\_

School Counselor Signature: \_\_\_\_\_

Last 4 SSN: \_\_\_\_\_

**PUBLICITY INFORMATION**

How you would like the student's name printed for publicity purposes:

\_\_\_\_\_

How you would like the parent('s) name(s) printed for publicity purposes:

\_\_\_\_\_

**PLEASE REMEMBER TO INCLUDE A PHOTO FOR PUBLICITY PURPOSES**

You may tape it here OR email a digital copy to [scholarships@fortknoxsc.com](mailto:scholarships@fortknoxsc.com) with your name (last\_first) as the subject.

If, for legal reasons, a child's picture/name cannot be published, please contact us at [scholarships@fortknoxsc.com](mailto:scholarships@fortknoxsc.com) and provide the appropriate documentation regarding this matter.

Last 4 SSN: \_\_\_\_\_

**The Fort Knox Spouse and Community Club Scholarship Program**

PO Box 177, Fort Knox, KY 40121

scholarshipsfksccl@gmail.com

**PRIVACY ACT STATEMENT**

**FKSCC Scholarship Program (FKSCCSP) Application**

1. Authority: Title 5, United States Code (USC) 552A.
2. Principle Purpose: To obtain information from FKSCCSP scholarship applicants.
3. Routine Uses: To be used as the basis for evaluating applicants for FKSCCSP scholarship awards.
4. The submission of information requested in this packet is necessary in order to provide the basis for evaluation. Failure to provide all requested information, including a signed/dated Privacy Act Statement, will result in the applicant's submission being ineligible for consideration.
5. I certify that the information furnished in this application is true and complete to the best of my knowledge and that the student essay was written only by me.
6. I approve the release of all application information contained in this packet to the FKSCCSP Board and to the Scholarship Selection Committee.
7. I consent, in the event I am awarded a scholarship, to FKSCCSP's use of my name, photo and scholarship information for their promotions.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent's Signature**

\_\_\_\_\_  
**Date**

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Last 4 SSN: \_\_\_\_\_

**STUDENT SCHOLARSHIP APPLICATION**

1. List colleges, universities or vocational schools you have been accepted to or from which you are waiting on an admissions decision.

A	
B	
C	
D	
E	

2. What degree program do you plan to complete? \_\_\_\_\_

3. List High Schools attended in chronological order:

	School	Location	Dates Attended
A			
B			
C			
D			



Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: \_\_\_\_\_

**Accomplishments**

- Complete the following sections (4A-4D) with only items you accomplished during high school.
- Do not abbreviate entries; the selection panel may not know what it means.
- Do not attach any resumes, copies of certificates, or other documentation.
- ONLY the information on the provided application will be accepted.
- It is not required to fill every space, but you are limited to the space provided so prioritize your entries.
- Do not modify or expand the form.
- Ensure your entries are visible when the document is printed.
- List awards/honors only once; do not duplicate in 4-A and 4-B.

**4-A. Honors & Awards**

Examples: An Honor Roll, Student of the Month, Good Citizenship Award, Governor Scholar, non-school related award, etc. It is acceptable to provide a short description if you believe the selection panel may not be aware of the meaning of the honor or award.

	<b>Honors &amp; Awards</b>	<b>Grade Levels (9, 10, 11, 12)</b>
<b>1</b>		
<b>2</b>		
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
<b>7</b>		
<b>8</b>		
<b>9</b>		
<b>10</b>		

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**4-B. Extracurricular Activities**

(Examples: Sport Teams, Academic Teams, Band, Student Government, Clubs, Scouts, etc.)

	<b>Activity</b>	<b>Grade Levels (9, 10, 11, 12)</b>	<b># Months per Year</b>	<b>Awards/Honors</b>	<b>Leadership Position</b>
<b>1</b>					
<b>2</b>					
<b>3</b>					
<b>4</b>					
<b>5</b>					
<b>6</b>					
<b>7</b>					
<b>8</b>					
<b>9</b>					
<b>10</b>					

**4-C. Community Service or Volunteerism**

	<b>Organization (e.g. Feeding America, Red Cross)</b>	<b>Description of Activity (e.g. packed food, helped at blood drive)</b>	<b>Grade Levels (9, 10, 11, 12)</b>	<b>Total Hours</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				
<b>4</b>				
<b>5</b>				
<b>6</b>				
<b>7</b>				
<b>8</b>				
<b>9</b>				
<b>10</b>				

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Last 4 SSN: \_\_\_\_\_

**4-D. Work Experience (paid employment)**

<b>Job (e.g. Lifeguard, Cashier, Babysitter)</b>	<b>Employer/Agency</b>	<b>Dates Employed</b>	<b>Hrs/Wk</b>

**Describe any circumstances that prevented you from participating in extracurricular activities, performing community service, or being employed during high school that you feel the Selection Committee should be made aware:**

**5. Essay Prompt**

Answer the following essay question on a separate piece of paper. Response should be typed, 400-700 words, double-spaced, 12-point Times New Roman font with 1" margins:

**How does growing up in a military family influence your view on being a good citizen and how does that influence prepare you for the future?**

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Last 4 SSN: \_\_\_\_\_

**APPLICATION CHECKLIST**

Name of Applicant/Student: \_\_\_\_\_

The following items are required as part of the scholarship application. Incomplete applications are ineligible for scholarship consideration.

- 1. Student Data Sheet (1 page)
  - Complete student and military sponsor information. Provide parent's contact information.
- 2. Verification of Student Eligibility (1 page)
  - School Counselor completes this page of the application, signs, and returns to the applicant to be included in the mailed application packet.
  - Home school students may substitute a notarized sworn statement or proof of active DEERS enrollment verifying the applicant's possession of a current military dependent ID card that is not expired.
- 3. Publicity information with photo (1 page)
  - Headshot photo (2"x3") printed and attached or emailed. To be used only for newspaper/publicity releases. The selection committee will not see photos.
  - List how you would like the student's and parents' names printed in the newspaper and on publicity releases.
- 4. Privacy Act Statement (1 page)
  - Both the applicant and one parent must sign and date.
- 5. Student Scholarship Application (4 pages)
- 6. College Entrance Examination Scores (SAT or ACT)
  - Provide a copy, screen shot, or printout of the college board scores.
  - Submit either the SAT or ACT score.
- 7. Official high school transcript (in sealed envelope from school)
  - Include an official transcript from the high school in a sealed envelope.
  - No copies will be accepted.
  - Include grades and GPA through 1<sup>st</sup> semester/trimester of senior year or request the counselor enclose 1<sup>st</sup> semester/trimester grades and GPA on a separate document and enclose in same envelope.
- 8. Essay (400-700 words, Times New Roman, size 12, double space, 1" margins)
  - Essay question should be answered in 400-700 words, double spaced with 1" margins, Times New Roman, size 12
  - **Put the last four numbers of your social security number on each page. Do not include your name on the essay pages.**
- 9. Application Checklist (1 page)
- 10. Email address so we can notify you once we receive your completed application:  
\_\_\_\_\_